Privacy Policy

Cocoa Village Publishing [1] Privacy Policy

Introduction

This policy covers how Cocoa Village Publishing treats personal information that Cocoa Village Publishing collects and receives, including information related to your past use of Cocoa Village Publishing products and services. Personal information is information about you that is personally identifiable like your name, address, email address, or phone number, and that is not otherwise publicly available.

This policy does not apply to the practices of companies that Cocoa Village Publishing does not own or control, or to people that Cocoa Village Publishing does not employ or manage.

Information given out publicly:

Some of our web sites and publications provide public information to the benefit of the public. This information comes from other public sources or it is directly submitted by participants for publication. An example of this is directory listings of shops in downtown areas with phone numbers and addresses. It is never our intention to have private information made public without the consent of the entity the information is about.

Internet Information collected and how it may be collected:

Some of our web sites and publications request information directly by form survey. Said information shall be handled as described on the website and that information that is private is to be confidential and that information requested and supplied for public consumption is not considered private information. For example public petitions.

Every computer connected to the Internet is given a domain name and a set of numbers, that serve as that computer's "Internet Protocol" <u>IP address</u> [2]. When a visitor requests a page from any Web site within the Cocoa Village Publishing, our Web servers automatically recognize that visitor's domain name and IP address. The domain name and IP address reveal nothing personal about you other than the IP address from which you have accessed our site. We use this information to examine our traffic in aggregate, and to investigate misuse of the Cocoa Village Publishing Network, its users, or to cooperate with law enforcement. Our Web servers do not automatically record e-mail addresses of the visitors.

Information collected for purchase of products or services:

If you are purchasing something from an Cocoa Village Publishing, we and any third party provider, need to know your name, e-mail address, mailing address, credit card number and expiration date. This allows us, or third party providers, to process and fulfill your order and to notify you of your order status. This information may also be used by us to notify you of related products and services. Credit card and e-mail information will not be shared or sold to third parties for any purpose except as provided in this Privacy Policy without your express permission.

Certain Cocoa Village Publishing media properties use a shopping cart feature that safeguards this information by using industry standard SSL (Secure Socket Layer) encrypted servers. SSL codes the information transferred between you and the server, rendering it unreadable to anyone trying to intercept the information. Other Cocoa Village Publishing media properties do not use SSL and thereby do not offer a secure coded way to transfer information.

Disclosure of information collected to outside third parties:

Cocoa Village Publishing will disclose personal information and/or an IP address, when required by law or in the good-faith belief that such action is necessary to:

1) Cooperate with the investigations of purported unlawful activities and conform to the edicts of the law or comply with legal process served on Cocoa Village Publishing,

2) Protect and defend the rights or property of the Cocoa Village Publishing's network of sites and related properties, or visitors to the Cocoa Village Publishing's Network of sites and related properties,

3) Identify persons who may be violating the law, the Cocoa Village Publishing legal notice and Web site User Agreement, the rights of third parties, or otherwise misusing the Cocoa Village Publishing network or its related properties,

4) Fulfill a user's order or request.

Your Consent To This Agreement:

By using the Cocoa Village Publishing services, you consent to the collection and use of information by Cocoa Village Publishing as specified above. If we change our privacy policy, we will post those changes on this page so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it.

----- privacy in regards to payments online -----

The Information We Collect:

This notice applies to all information collected or submitted on the cocoavillagepublishing.com website. On some pages, you can pay for services, order products, make requests, and register to receive materials. The types of personal information collected at these pages are: Name Address Email address Phone number

Credit/Debit Card Information (etc.)

The Way We Use Information:

We use the information you provide about yourself when placing an order only to complete that order. We do not share this information with outside parties except to the extent necessary to complete that order.

We use the information you provide about someone else when placing an order only to ship the product and to confirm delivery. We do not share this information with outside parties except to the extent necessary to complete that order.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

You can register with our website if you would like to receive our catalog as well as updates on our new products and services. Information you submit on our website will not be used for this purpose unless you fill out the registration form.

We use non-identifying and aggregate information to better design our website and to share with advertisers. For example, we may tell an advertiser that X number of individuals visited a certain area on our website, or that Y number of men and Z number of women filled out our registration form, but we would not disclose anything that could be used to identify those individuals.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses.

Our Commitment To Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

Our Commitment To Children's Privacy:

Protecting the privacy of the very young is especially important. For that reason, we never collect or maintain information at our website from those we actually know are under 13, and no part of our website is structured to attract anyone under 13.

How You Can Access Or Correct Your Information

You can access all your personally identifiable information that we collect online and maintain by the provided online tools to do so. We use this procedure to better safeguard your information.

You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

How To Contact Us

Should you have other questions or concerns about these privacy policies, please call us or use the web form on our contact page, <u>https://cocoavillagepublishing.com/us</u> [3]



Links

- [1] http://www.cocoavillagepublishing.com/
 [2] http://webopedia.internet.com/TERM/I/IP_address.html
 [3] https://cocoavillagepublishing.com/us